

2022 AUGUST

August 2022 Secretariat Meeting					
Diocese of Oakland Cursillo – English Speaking Section					
Meeting Facilitator:	Bob Lanuza				
Meeting Date/Time:	Tuesday August 23, 2022				
Meeting Location:	Corpus Christi, 7:00 PM				
Website:	http://www.oak-cursillo.org/				
In Attendance: Present in Bold	*Bob Lanuza	*Shawn Meade	*Anne Black	Cathy Romero	Meg Miller
	Mary Kessler	*Craig Wilson	* Michelle Meade	*Louie Archuleta	Therese Perez
	Andrea Limb	Marlene Wilson	*Ben Palacios	Denise Jin	
	*Geri Cooney	Geri Tong	*Danny Vargas	* Voting member or committee	Carl Schober Steve Salcido Sharon Chipman

Topic
Opening prayer
Approved Minutes: July 2022
Treasurer’s Report: 8/23/2022 Balance \$17,086.62
<i>Current Business:</i>
<u>Storage:</u>
<ul style="list-style-type: none"> - Bob Lanuza to find new storage facility same size unit located somewhere in Dublin. Update in September. - Tentative Plan is to take all items to the Cursillo Weekend in U-Haul Truck then once both weekends are over unload truck into new storage unit in Dublin.
<u>Church:</u>
<ul style="list-style-type: none"> - Contracts signed & full payment provided.
<u>Flyers:</u>
<ul style="list-style-type: none"> - Mary to pick-up flyers - ready on Monday 8/29 - Flyer pricing @ \$0.11 each
<u>COVID Protocol & Guidelines:</u>
<ul style="list-style-type: none"> - Rector/Rectora and their Teams will determine their weekend protocols.
<u>Letter of Acceptance:</u>
<ul style="list-style-type: none"> - Cathy to revise letter and email draft to Board for approval.
<u>Secretariat:</u>
<ul style="list-style-type: none"> - School of Leaders Chairperson: Vacant

October Weekend Planning:

Men:

Rector: Steve Salcido
Vice Rector: Carl Schober & Shawn Meade
Chef: Bob Lanuza
Assist Chef: Riqui Lopez
Spiritual Advisor: Fr. Ramon & Deacon Rob Falco
Music Director: Dennis Sullivan

Women:

Rectora: Sharon Chipman
Vice Rectora: Jackie Fetty & Angela Lanuza
Chef: Rosa Richardson
Assist Chef: Mary Ely & Kristen Medeiros Richardson
Spiritual Advisor: Dionne Cola & Father Leo
Music Director: Tani Nagaoka

- Rector/Rectora and Vice-Rectors attended August Meeting and will return for Sept. Secretariat Meetings
- *Craig Wilson: Did he get a chance to reach out to Dave Grubs about A/V Equipment use over the weekends?*
- Music Team to provide additional microphones

- Motion Made by Bob Lanuza to increase Chef's Budget from \$1500 to \$2000 citing cost increases across the board for food. Motion 2nd – Motion Passed to increase Food Budget to \$2000 for each weekend.

- Women's Team would like to get Hotel Rooms to utilize showers. They are requesting their donation to be decreased to get a hotel room for showers.

- Teams would like to pay their donations digitally. Geri will check with Fremont Bank to see if Zelle is an option.

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2022 Upcoming Events

Event	Dates	Location	Notes
Secretariat Meeting	April 26, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	May 24, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	June 28, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	July 26, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	August 23, 2022, 7:00 PM	Corpus Christi	Meeting held
Secretariat Meeting	September 27, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	October – No Meeting	-	-
Secretariat Meeting	November 15, 2022, 7:00 PM	Corpus Christi	
Secretariat Meeting	December - No Meeting	-	-

SEPTEMBER MEETING AGENDA

- Update on Items purchased & still needed
- Storage Update
- Flyer Update
- Review Letter Acceptance to Candidates
- VENMO set up
- New Business

Cursillo Weekend List:

- 20x10 Screen Tent
- 30 beds
- 5 tables
- Fire Extinguishers
- Bob's Propane Tanks to borrow – refill receipts to be submitted to Geri for reimbursement.